

## MEMBER HANDBOOK

*Last Revised: January 2018*

### Welcome to the Redlands Uniting Churches Camera Club

Member: \_\_\_\_\_

Date:    /    /

Your Club Competition Number:        \_\_\_\_\_        Your Competition Grade:        \_\_\_\_\_

Welcome to the Redlands Camera Club. You will find a number of topics covered in this information handbook. However, should you have any queries about our club, please feel free to ask one of our friendly committee members at our regular meetings. They can be distinguished by the red section at the bottom of their name tags.

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# 1. General Information

## Our Club

### *Aims*

- To assist photographers who wish to develop their photographic knowledge, skills and artistic creativity.
- To promote the opportunity to meet regularly, interact socially with fellow enthusiasts in a friendly, supportive environment and to share ideas, and form friendships.

### *Meeting Venue*

Trinity Uniting Church  
49 Marlborough Road, Wellington Point, Queensland 4160

### *Affiliated with*

Photographic Society of Queensland (PSQ) [www.psq.org.au](http://www.psq.org.au)  
Australian Photographic Society (APS) [www.australianphotographicsociety.org.au](http://www.australianphotographicsociety.org.au)

The Redlands Camera Club is an outreach missional activity of the Trinity Uniting Church, thus workers, volunteers and members are expected to adhere to the behaviours detailed in the Code of Conduct, treating others honestly and fairly, with proper regard for their rights and obligations, and be sensitive to an individual's cultural, religious and ethnic background.

## Code of Conduct

### *Conduct with Judges*

Judges work on a voluntary basis and throughout the year give many hours of personal time to judging at Clubs and other organisations. Each Judge has significant experience within the photographic field and in critically analysing images.

Members may not always agree with the comments offered by a Judge, but they are requested to reflect on the comments and to consider if there has been a valid and helpful comment offered. Members, whilst welcome to discuss an image with the Judge, must, at all times, be courteous and respectful in these discussions. It is suggested that these discussions take place after the Judges' Feedback Session has been completed.

### *Conduct within the Club*

Members must at all times be totally respectful of other members and display a courteous, friendly and helpful manner in contact with other members. A member should treat another member and visitors to the Club with the respect they would wish to receive themselves. Aggressive and abusive behaviour has no place within the Club.

### *Penalty*

Whilst the Committee would be extremely reluctant to invoke a penalty, failure to comply with this Code will cause the member to initially receive a warning and any further transgression will result in immediate cancellation of membership.

## **Club Program Calendar**

The program calendar is available on the clubs website and contains details of club meetings, club competitions, outings, workshops and presentations, interclub competitions and annual exhibitions. **This program calendar is updated regularly and members are encouraged to check the club website and Club Facebook page for upcoming events and information.**

Club activities may include seminars, workshops, field trips and outings. All members are welcome and are encouraged to participate. If you are interested, please approach any committee member; they should be able to point you in the right direction.

## **Club Newsletter**

*Snaps and Snippets* is published monthly. This Newsletter is distributed by email.

## **Club Website**

[www.redlandscameraclub.org.au](http://www.redlandscameraclub.org.au)

## **Club Facebook Page**

[www.facebook.com/redlandsunitingcameraclubaustralia/](http://www.facebook.com/redlandsunitingcameraclubaustralia/)

## **Club Facebook Private GROUP**

[www.facebook.com/groups/1634168136846777/](http://www.facebook.com/groups/1634168136846777/)

## **Meetings**

Club Meetings are held at 7.30 pm on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month (except December & January – see club website for the club program calendar) at: **The Trinity Uniting Church, 49 Marlborough Road, Wellington Point.**

Our meetings are generally held according to the following schedule; however, this may change from time to time according to availability of speakers and the Clubs Exhibition program. All members are encouraged to monitor the Clubs website calendar for alterations.

**First Monday** Monthly competition Image Critique and;  
Submission of entries for monthly club competitions (for the following month)  
(The competition topics are located on club website, *Competitions* link).

**Third Monday** Presentations, Lectures or Practical evenings.

A fee of \$3.00 per general meeting applies.

At various times throughout the year the club runs **Master Series of Presentations** partly sponsored by the Victoria Point Community Bank, to which varying fees apply depending upon the presentation.

Supper is held during the course of each meeting.

## Office Bearers

President	Maree Morris
Program Director	Pia Jessen EFIAP/S GMAPS
Competitions Director	Noel Clark FAPS EFIAP PSQA
Exhibition Director	Noel Clark FAPS EFIAP PSQA
Schools Exhibition Coordinators and Committee Members	Bill & Robyn Sturgess
Secretary	Melleah-Jane Mewett
Treasurer	Diana Kerton

*\* Committee Members (above) can be identified by the red colouring on the base of their name badge.*

***Please note that other experienced members of the club who can assist you with information will also have red on the base of their name badges.***

## Contact Information

Enquiries for information regarding the Club's activities, or if you have friends interested in joining the club, can be directed to:

### **Maree Morris (President)**

Ph: 0409 324 533

Email: [president@redlandscameraclub.org.au](mailto:president@redlandscameraclub.org.au)

### **Pia Jessen (Program Director)**

Ph: 0424 375 445

Email: [programdirector@redlandscameraclub.org.au](mailto:programdirector@redlandscameraclub.org.au)

### **Noel Clark (Competition / Exhibition Director)**

Ph: 0479 160 953

Email: [competitiondirector@redlandscameraclub.org.au](mailto:competitiondirector@redlandscameraclub.org.au)

### **Melleah-Jane Mewett (Secretary)**

Email: [secretary@redlandscameraclub.org.au](mailto:secretary@redlandscameraclub.org.au)

### **Diana Kerton (Treasurer)**

Email: [treasurer@redlandscameraclub.org.au](mailto:treasurer@redlandscameraclub.org.au)

## Annual Membership Fees

Annual Fees, due for renewal on 1<sup>st</sup> January of each year, are:

- |                                  |         |                 |                       |
|----------------------------------|---------|-----------------|-----------------------|
| ▪ Annual Membership (Jan to Dec) | \$40.00 | Joint or Family | \$60.00 (Jan to Dec)  |
| ▪ Half Year (July to Dec)        | \$30.00 | Joint or Family | \$45.00 (July to Dec) |

*Please note that a family is considered to constitute a maximum of 2 adults over 18 years of age and related minors.*

## Legal Statement

Each time a person pays their annual subscription, he/she becomes a Financial Member of the Redlands Camera Club, and therefore:

1. agrees to fully abide by the Club's Code of Conduct, as set out in the 2018 Handbook (and subsequent editions) and in previous publications.
2. agrees to accept legal responsibility for any material submitted for dissemination through any of the Club's media. The Club's media provide a conduit for communication of matters of mutual interest between Members and for the benefit of other interested parties.
3. Agrees to abide by all conditions regarding the ownership of images as set out by the Australian Photographic Society ([www.australianphotographicsociety.org.au](http://www.australianphotographicsociety.org.au)). In brief, this means any images submitted by the Member to the Club for any reason must be their personal property. Any other images submitted for whatever reason are the intellectual property of some other photographer and must be clearly identified as whose property they are.
4. Agrees that from time to time we may submit club member's images to be displayed on a public forum or an online gallery to promote the club, its members and activities (with attribution to the photographer). Should you have any concerns with this use of your images, please ensure that you complete the opt out section on the membership form. Otherwise, acceptance of membership assumes agreement with this practice.

### Legal statement displayed on the Club's website

This website has been established to provide information of interest to Club Members, to Club Stakeholders, and to the general public. The Club accepts no legal responsibility for the accuracy or validity of any information or images published.

All Financial Members of Redlands Camera Club have committed to take personal responsibility for the material they provide to this website.

Similarly, all Stakeholders who provide material or electronic links take responsibility for such material and relieve the Club of any legal liability when they provide such material.

The Redlands Camera Club does not accept responsibility for any products, services, information or any content offered by financial members or third parties on this site. The Club does not accept responsibility for any links published in good faith in Club media, which may result in any person becoming disadvantaged in any manner. This is relevant to selling, giving away physical items, management of photographic essays, PowerPoint Presentations, Slide Shows, single items of any work, offering any work for critique purposes and links to interesting sites.

The Redlands Camera Club does not accept responsibility for any loss or injury sustained by any member whilst on a club outing or field trip.

## 2. Club Competitions

### Monthly Competitions

#### **General Information**

The club meets on the first (1<sup>st</sup>) and third (3<sup>rd</sup>) Monday of each month. At the first meeting of the month, competition entries are submitted and Image Critiques occur at the first (1<sup>st</sup>) meeting of the next month. Occasionally there may be variations to the schedule due to changes in the Club's overall calendar.

Only current Financial Members are eligible to enter these competitions.

Entries should be submitted to the Competition Director during the meeting on or prior to the 1<sup>st</sup> Monday of each month (check the Club's Calendar for variations). **Guidelines are outlined on the club website > *Competitions* link.**

For digital images submitted by USB drive or email please ensure that you label the USB device with your member number, phone number and email address. Digital images can also be submitted via email to [competitions@redlandscameraclub.com.au](mailto:competitions@redlandscameraclub.com.au) **Entries must be submitted by the specified due date.**

The competition shall be conducted in the following grades:

Colour or Mono Print	A, AB, B with Senior and Junior Youth Grades
Projected Images	A, AB, B with Senior and Junior Youth Grades

#### **New Members**

New Members may not compete in graded Print or Projected Image competitions until a grade has been allotted to them. This is currently carried out by Noel Clark and Pia Jessen (2018). Professional photographers are automatically placed in A Grade.

To receive a grade, a new Member should submit a minimum of four (4) to a maximum of six (6) prints and/or digital projected images for appraisal. Images may be submitted by email/CD/DVD/USB or print to either the Competition Director [competitiondirector@redlandscameraclub.org.au](mailto:competitiondirector@redlandscameraclub.org.au) or to Pia Jessen [pia@piajessen.com](mailto:pia@piajessen.com).

Images for grading must be of a reasonable size (digital files must be a minimum of 1920 x 1200 pixels and prints must be no smaller than A4 size).

One grade will be allocated for all sections.

Members have the right to seek to have their grading reviewed at any time. This may be arranged by contacting the Competitions Director at [competitions@redlandscameraclub.org.au](mailto:competitions@redlandscameraclub.org.au).

Grades are also reviewed at the end of each year, taking into account members' images, competition standings and exhibition results.

#### **Competition Number**

Each Member is allocated a Membership/Competition number on joining the Club which must be marked on the back of their competition entries (prints) or their disc and cover (digital entries submitted by CD/DVD) and included in the naming of digital images (as outlined in the naming convention in the next section).

# RULES

1. All images must have been taken by the entrant. All image manipulation and included graphics must also be their own work. Each entry must be clearly labelled (back of the print) or named (digital image) with the Section/Subject entered, Grade, Image Title, and Member's Membership Number. The top of the print should also be indicated by an arrow. Digital images must be appropriately named.
2. Visit the Competition link on the club website for details of competition topics for the year and for precise entry and judging dates.
3. Lodge all entries with the Competitions Director at the Club **NO LATER THAN** the scheduled club night one month prior to the Competition Judging. See above under '*Competitions - General Information*' if unable to attend the meeting.
4. All eligible club members with a club grade of B and AB may submit a TOTAL of two (2) images in any one month. This total can be split between Prints &/or Projected images but must not exceed 2 images.
5. All eligible club members with a club grade of A may submit a TOTAL of one (1) image in any one month. This total can be within the Print or Projected images.
6. **Prints:** Prints must be a minimum of 8" x 10 inches and up to 18" x 12 inches. Images may be colour or black & white. All prints may be non-owner processed (i.e. printed at a commercial outlet). Members are encouraged to mount prints on matte board as it enhances the presentation of images; Matts can be re-used.

**Prints must be labelled on the back of the print in the bottom left corner containing the following information:**

Competition Topic (e.g. Open, Transportation etc.)

Member Grade

Image Title

Member Number

It also has to have an arrow indicating the orientation of the image, eg pointing in the direction that you want this image stood for viewing.

**PLEASE NOTE:** When the print is viewed, text, copyright information & image titles **MUST NOT** be included within or visible in or on the front of Prints. The Competitions Director reserves the right to reject an image if it does not satisfy the club rules.

**Projected Digital** images should be lodged via USB stick or via email to the Competitions Director. Digital Images must be submitted as sRGB JPG files. Images must be **1920 pixels on the horizontal side and/or 1200 pixels on the vertical side**. This is the screen size used by club projector.

To be fair to new members the Committee will allow two incorrectly sized images to be submitted to the Club's monthly competitions; however subsequent images will be rejected unless they conform to the size regulations.

**Name the files in the following competition format:**

"TOPIC (e.g. Open, Transportation etc.) - Grade - Title – Member Name - Member Number.jpg"

e.g, "OPEN-AB-Story Bridge-Mary Smith-555.jpg". **Please ensure you use Sentence Case/Lowercase.**

**PLEASE NOTE:** Text, copyright information & image titles **MUST NOT** be included within or visible in or on Digital Projected Images or Prints. The Competitions Director reserves the right to reject an image if it does not satisfy the club rules.

7. An identical image, regardless of format (Print, Slide or Digital Projected Image) may be used in only one monthly competition and once in the Club's Annual Exhibition with the exception of **NON-ACCEPTED ("Entered") entries**, which may be re-submitted in one further monthly competition.
8. Given that the images are displayed in the Church for judging purposes you are requested to use discretion in the images submitted. The Competition Director reserves the right to reject an image if thought inappropriate.



## Competition Definitions

Please visit the Competition link on the club website for details and definitions.

<http://www.redlandscameraclub.org.au/competitions.html>

## Annual Competitions

The Club may hold Exhibitions during the year. Members should check the Club's website for details including closing dates. Club Members are encouraged to enter the exhibition.

### Redlands Schools Exhibition of Photography

The Redlands Schools Exhibition of Photography will be held annually.

**Entries are restricted to Club Members and Redland City residents.**

### Redlands International Exhibition of Photography

The Redlands International Photographic Exhibition will be held annually.

This Exhibition is run under the auspices of APS as well as recognised International Photographic organisations.

Entries come from around Australia and Internationally as well as Club Members and the general public.

Entry forms may be downloaded from the Club's website.

Acceptance of an image in the Redlands National/International Photographic Exhibition earns points towards gaining awards in the APS Honours system.

## 3. Point Scoring

### How Club Point Scoring Works

A continuous record of each member's scored points is maintained each year. Members may inspect their score at any time convenient to the Competitions Director.

### How Points Are Allocated

#### Internal Club Competitions

Points will be awarded each month as follows:

- One (1) point for **Entering** the set topic  
(This point is an encouragement point and is regardless of the number of images submitted in any one monthly competition)
- One (1) point for **Acceptance** of an image
- Two (2) points for an image deemed worthy of a **Credit** Mention.
- Three (3) points for an image deemed worthy of a **Merit** award.
- Four (4) points for an image given a **Highly Commended** award.

*Please note that for special topics; example AV's, Timelapse, Themed set topics (where a maximum of one entry is submitted per member), points are doubled.*

These points will be accumulated throughout the calendar year and totalled after the November Competition.

## 4. Annual Trophies and Awards

Prizes are awarded annually to the place winners in each Division:

- A Grade Print
- AB Grade Print
- B Grade Print
- A Grade Projected Image
- AB Grade Projected Image
- B Grade Projected Image

Prizes may also be awarded for youth sections provided there are sufficient entries to meet the criteria.

### Service Awards

Medals may be awarded to members of the club who have served the club, above and beyond. The medals are awarded at the End of year Presentation and Christmas function.

## **Dianne Arthur Memorial Award**

The perpetual DIANNE ARTHUR MEMORIAL AWARD recognises a female member who is pursuing their passion in photography at a later age in life and who is an active member of Redlands Camera Club showing effort and persistence.

Di Arthur had a love and passion for photography in her younger years, then came children and family and other commitments. Later in life Di's passion was rekindled when she joined the Redlands Camera Club, she loved photography and had a great passion at a later age in life to improve and grow in it. Di passed away suddenly, but is dearly remembered by all of the many friends within the club for her photography passion, laughter and zest for life.

## **Barrie Russell Memorial Award**

A special trophy called THE BARRIE RUSSELL MEMORIAL AWARD is presented each year to a member who has shown great progress and who has also been a contributor to club activities.

Barry was an enthusiastic and active supporter of our Photographic Competitions and Exhibitions and a founding member of our Camera Club. While he won many awards at the Redlands Exhibitions including Champion Print, Barry is particularly remembered for his encouragement of others, his remarkable creativity and his generous spirit.

This award is made in recognition and the memory of the significant contribution Barrie made to our Club.

## **Allen Forbes Award**

This trophy was designed to recognise the faithfulness of a person in their photographic life, support for other events of the club and assisting others where possible. The Allen Forbes trophy recognises service to the club over a period of time.

# **5. Affiliated Photographic Bodies**

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## **APS - AUSTRALIAN PHOTOGRAPHIC SOCIETY**

APS is a national body of photographers that provides services to its members and sets standards for the accredited photographic competitions that it endorses. It is open to individual members and clubs. APS has an annual convention, APSCON, held alternately in a different state each year.

APS is also a member of International Federation of Photographic Art (FIAP). APS is a conduit for the honours system (including FIAP Honours) and more information can be obtained through links on their website.

The APS website is [www.australianphotographicsociety.org.au](http://www.australianphotographicsociety.org.au)

## **PHOTOGRAPHIC SOCIETY OF QUEENSLAND**

**The aims of the Photographic Society of Queensland (PSQ) are:**

- to represent its member photographic clubs and groups and private members in Queensland,
- to foster and encourage the development of photographic clubs and groups, and
- to further the interests, objectives and activities of its member bodies.

Any club member may attend PSQ meetings but only the Delegates may take part in voting.

The PSQ website is [www.psq.org.au](http://www.psq.org.au)